

MARQUETTE UNIVERSITY STUDENT GOVERNMENT

BUDGET APPROVAL PROCEDURES

REVISED SEPTEMBER 1994
UPDATED APRIL 2001

Section I – Acceptance of Budget as a Whole

- A. Chair entertains a motion to accept the budget (second necessary)
- B. Rationales, as follows:
 1. Chair of the Budget Committee (10 minutes)
 2. Chairs of the Senate Standing Committees (2 minutes per committee)
- C. Questions
- D. Debate
- E. Vote – two-thirds of seated senate required.
 1. If motion passes, the budget is closed.
 2. If motion fails, proceed to II.A.

Section II – Acceptance of Sections of the Budget

- A. Chair announces the opening of each section of the budget separately and in the order printed.
 1. Rationales
 - a. Chair of the Budget Committee (4 minute time limit)
 - b. Chair of the appropriate Standing committee (2 minute limit)
 2. Appropriate MUSG officer, spokesperson, or organization (spokesperson may give personal recommendations – 2 minute limit)
- B. Questions
- C. Chair asks for objections to the section as a whole (all lines).
 1. If no objections, the section passes and no further discussion is allowed. Proceed to II.A. for the next section;
 2. In one objection and a second;
 - a. Chair asks for objections to line one.
 - i. If no objections, the line passes and no further discussion is allowed. Proceed to II.C.2.a. for the next line;
 - ii. If one objection and a second, chair opens floor to debate regarding only that line. Continue to II.C.2.b.;
 - b. Senate votes on budget recommendation for line – majority of seated senate required.
 - i. If line passes, proceed to II.C.2.a for next line;
 - ii. If line fails, continue to II.C.2.c.
 - c. Chair entertains a motion for a new budget recommendation for that line only (second necessary).
 - i. Questions
 - ii. Debate
 - iii. Vote – majority of seated senate required.
 1. If motion passes, the line is closed;
 2. If motion fails, proceed to II.C.2.c. for next motion.
 - d. Once all lines of the section are completed, chair will entertain a motion for a new line (if any). If any motions are made, chair will ask for objections to the new line (II.C.2.a.)

Section III – Acceptance of Budget as a Whole (Second attempt)

- A. Chair entertains a motion to accept the budget as a whole (second necessary)
- B. Debate only (no questions)
- C. Vote – two-thirds of seated senate required
 1. If motion passes, budget is closed.
 2. If motion fails, proceed as follows:
 - a. Chair entertains a motion to amend any budget line (second necessary).
 - b. Rationale from senator making motion (2 minutes)

- c. Rationale from appropriate MUSG officer or spokesperson (2 minutes)
- d. Questions
- e. Debate
- f. Vote on amendment – majority of seated senate required.
- g. Chair will ask if there are any more amendments.
 - i. If yes, proceed to III.C.2.a. for next motion
 - ii. If no, proceed to III.A. and close the budget.

Additional Special Provisions

Under no circumstances may the revenue figure be changed without the prior consultation of the Financial Vice President and MUSG Advisor.

- I. Prior to review by the Senate
 - A. The Legislative Vice President shall assign each section of the budget to an individual Senate Standing Committee.
 - B. The committee must review the assigned section and may call upon key people in answering questions.
 - 1. The committee can amend the Budget Committee’s recommendation by a unanimous vote (must have quorum).
 - 2. The Senate Committee recommendation will then become the budget recommendation presented to the Senate.
 - 3. If the Senate Committee passes no recommendations, the Budget Committee’s recommendation is presented to the Senate.
- II. While in Senate
 - A. When differences occur between these Budget Procedures and the Senate Standing Rules, the Budget Procedures shall take precedence over the Senate Standing Rules. In all other accounts, Senate shall operate under the Senate Standing Rules.
 - B. Only one spokesperson per organization will be recognized under II.A.2. and III.C.2.c.
 - C. The chair will choose the appropriate officer to answer questions under I.C., II.B., II.C.2.c.i., and III.C.2.d.
 - D. Any motion for which funds are unavailable must stipulate where funds will be taken.
 - E. The chair is always in order.

Amendments

Amendments to these Budget Procedures and accompanying provisions may be made in consultation with the Dean of Student Development, in accordance with the provisions for legislation in the MUSG Constitution, and require a majority vote of the present Senate for approval.